

COMMUNITY HERITAGE ADVISORY COMMITTEE MINUTES

Wednesday, January 22, 2025

In Person - 7:00 pm

Present: Mitchell Baker
Jennifer Clay
Rob Griesdale (Vice Chair)
Mel Montgomery
Rob Olson

Jim Paul (Chair)
Catherine Rose
Glade Schoenfeld
Cllr Jim Hanson

Regrets: Desiree Valadares

Staff: Zeralynne Te, Manager Community Planning
Holly Adams, Community Planner
Caitlin Wong, Planning Assistant, Community Planning
Mary Jukich, Committee Clerk

1. Call to Order

Jim Paul called the meeting to order at 7:00 pm.

2. Election of Chair and Vice Chair

Nominations were requested for the position of Chair. Jim Paul put his name forward, and as no further nominations were received, Jim Paul was acclaimed as the Chair of the committee.

Nominations were requested for the position of Vice Chair. Rob Griesdale put his name forward, and as no further nominations were received, Rob Griesdale was acclaimed as the Vice Chair of the committee.

3. Introduction of New Members

Committee members were introduced and welcomed to the committee.

4. Adoption of Agenda

Heritage Week was added to the agenda.

MOVED by Jim Paul and seconded by Mel Montgomery
To adopt the amended agenda.

CARRIED

5. Adoption of Minutes

MOVED by Jim Paul and seconded by Mitchell Baker
To adopt the November 27, 2024 minutes.

CARRIED

6. Reporting to Council Presentation

February 3 has been confirmed for the committee presentation to Council and the presenters, Jim Paul and Jennifer Clay will be allotted 15 minutes for the presentation.

7. 2025 Heritage Workplan

Holly Adams, staff liaison provided an overview of the proposed 2025 committee workplan focussing on the committee led projects. A list of staff led projects will be brought to the February meeting.

8. Staff Updates

(a) Heritage Procedures Bylaw

Staff have completed the work and the report will likely be brought to a Council meeting in early March.

(b) Art Contest

Caitlin Wong, Planning Assistant, Community Planning provided a presentation on the art contest. The purpose of the art contest is to increase education and awareness of heritage resources within the District of North Vancouver and is supported by District policies such as the OCP and the Strategic Plan. It is expected that the contest will go live during Heritage Week on February 17 to February 23, 2025 and the contest will remain live for approximately two months.

In terms of eligibility, participants will have to fall between the age of 7 – 19 and must live within the District of North Vancouver. Several departments will be involved in carrying out the initiative including Community Planning, Communications, Privacy and Records and the Mayor's Office. The committee's role will be around providing key input on the program design and content, and to also assist in evaluating the artwork and select the contest artist winners based on the contest evaluation criteria.

9. Properties Tracker

Staff provided an update on the following properties:

- 1120 Harold Road
- 390 East Kings Road

10. Any Other Business

(a) 2025 Meeting Schedule

The 2025 committee meeting schedule was reviewed by the committee. Meeting dates have been scheduled for the fourth Wednesday of the month from 7:00 – 9:00 pm. No meetings are scheduled for August and December.

11. Adjournment

The meeting was adjourned at 8:50 pm.

Next Meeting: Wednesday, February 26, 2025