

**Parks and Natural Environment Advisory Committee**

**7:00pm Nov 20, 2024**

**DNV Operation Centre, 1370 Crown St**

**Minutes**

**Present:** Karin Jensen, Vice-Chair  
Adele Wilson  
Glen Parker  
Mike Cliff  
Katrina Laube  
Johanna Moretto  
Caroline Jackson, DNV  
Adam Vasilevich, DNV  
Shane Devine, DNV  
Steve Jenkins, DNV  
Kim Malo, DNV Clerk

**Absent:** Cllr Lisa Muri  
Amy Tsang, Chair  
Charlene Seward

The meeting was called to order at 7:02pm.

**1. Welcome & Introductions**

**2. Approval of the Agenda**

Moved by Mike  
Seconded by Katrina  
THAT the November 20, 2024 agenda is approved.

CARRIED

**3. Adoption of Minutes**

**3.1. October 16, 2024 Parks and Natural Environment Advisory Committee meeting**

Moved by Katrina  
Seconded by Mike  
THAT the minutes of the October 16, 2024 Parks and Natural Environment Advisory Committee are adopted.

CARRIED

## 4. Year in Review & Planning for 2025

### 4.1. Introduction

Staff presented edoc 6410063 to Committee.

### 4.2. Summary

The review covered topics from each meeting throughout the year, including:

- **February and September:** People, Dogs & Parks Strategic Plan – Nicole Foth  
Public engagement results (Feb)  
Off leash area – area analysis, draft amenity list (Sept)
- **April:** Whey-ah-Wichen/Cates Park Shoreline – Adam Vasilevich
- **April:** Sport Court Strategy – Dorsai Sharif
- **June:** Forest resiliency – Monica Woods-Marshall
- **June:** Invasive species – Monica Woods-Marshall & DNV Consultant
- **September:** Parks and Open Space Strategic Plan – Nicole Foth
- **October:** Spirit Trail – Shane Devine
- **October:** Park budget – Sandra Corbeil

### 4.3. Discussion

PNEACs feedback and support influenced:

- People, Dogs & Parks Strategic Plan – Draft plan.
- Whey-ah-Wichen/Cates Park Shoreline – Advanced the concept to detailed design.
- Sport Court Strategy – Recommendation for usage fees to fund park maintenance and construction.
- Spirit Trail – Concerns about tree removal and environmental impacts.
- Forest Resiliency – Clear communication on forest health, safety, and ecological integrity.
- Invasive Species – Continued support of the program.
- Parks & Open Spaces Strategic Plan – Input for future updates.
- Parks Budget – sustainable funding strategies.

### 4.4. Next Steps

Report to Council, PNEACs work in 2024.

Future topics for 2025 meetings suggestions:

- Official Community Plan Update / Zoning Bylaw Update
- People, Dogs & Parks Strategic Plan (draft plan)
- Biodiversity Strategy
- NVRC Recreation Needs Assessment
- Pay parking review (post-2025 season)
- Seymour area trails plan
- Urban Forestry Management plan
- Disc golf

- Spirit Trail updates
- Parks Sustainable funding strategies workshop
- Education and Historical Awareness (signage, QR codes for guided tours, and Indigenous histories).

**5. Roundtable**

The committee expressed a desire to keep 2025 meetings to stick with current cadence; start time 7pm and on a bimonthly basis. Would like to have event hosted once a year on the site-specific topic, to include a tour and informational session.

**6. Next meeting:** @ 1370 Crown St, Date TBD (mid to late February 2025).

**7. Adjournment**

The meeting was adjourned at 8:24pm.