



January 2, 2026  
Case: BOV2025-00018

Dear Property Owner or Tenant:

**RE: Development Variance Requested in Your Neighbourhood**

**Address:** 4980 Chalet Place

**Proposal:** The proposed work is an upper storey addition

**What:** 1 variance to the Zoning Bylaw.

**Variance:** The variance for the proposed construction on this property is as follows:  
1. Maximum Building Height variance of 3.53 ft (1.07 m)

Zone	Regulation	Required/ Allowed	Existing	Proposed	Variance
RS2	Maximum Building Height	32 ft (9.75 m)	35.53 ft (10.82 m)	35.53 ft (10.82 m)	3.53 ft (1.07 m)

You may contact Veronica Milburn-Brown, Supervisor, Residential Plans Review at [milburnbrv@dnv.org](mailto:milburnbrv@dnv.org) with any questions regarding the application. You are also welcome to review a copy of the application. Please contact [input@dnv.org](mailto:input@dnv.org) for instructions on how to download the application package.

The Board of Variance Meeting will be held in a hybrid format, both in person in the Committee Room of the District Hall, 355 West Queens Road, North Vancouver, British Columbia, and virtually via Zoom on **Thursday, January 15, 2026 at 5:00 pm.**

If you have comments on the proposed variances, you may:

- Participate in the meeting via Zoom (please contact [input@dnv.org](mailto:input@dnv.org) for instructions for online participation);
- Email your comments to [input@dnv.org](mailto:input@dnv.org) for distribution to the members of the Board of Variance; or,
- Write a letter to the attention of the Corporate Officer at the address above.

Please note that written submissions must be received by 4:00 pm on Wednesday, January 14, 2026. Submissions are circulated to the Board as they are received and may be provided to the applicant upon request. Personal information such as name and contact information will be redacted from the copy provided to the applicant, however, the content of your submission will remain intact.

Regards,

  
Genevieve Lanz  
Corporate Officer

*What is the Board of Variance?*

*The Board of Variance is a Council-appointed committee of five North Vancouver residents who consider requests to vary the Zoning Bylaw for renovations or new construction.*