

COMMUNITY HERITAGE ADVISORY COMMITTEE

MINUTES

Wednesday, May 28, 2025

Hybrid (In Person and via MS Teams)

7:00 – 9:00 pm

Present:	Jim Paul Mitchell Baker	Jennifer Clay Cllr Jim Hanson
Regrets:	Glade Schoenfeld Catherine Rose	Rob Griesdale Mel Montgomery
Staff:	Holly Adams, Community Planner Caitlin Wong, Planning Assistant Mary Jukich, Committee Clerk	

1. Call to Order

The Chair called the meeting to order at 7:00 pm.

2. Adoption of Agenda

MOVED by Jim Paul and seconded by Jennifer Clay
To adopt the agenda.

CARRIED

3. Adoption of Minutes

MOVED by Jim Paul and seconded by Jennifer Clay
To adopt the April 23, 2025 minutes.

CARRIED

4. Youth Art Contest

Caitlin Wong, Planning Assistant, reported that a total of five submissions were received: two submissions in the 11 – 14 age category and three submissions in the 7 – 10 age category. Committee members were presented with the submissions and provided with the terms of the contest and the evaluation criteria.

On review and discussion of the submissions, committee members indicated consensus that all five submissions met the eligibility criteria and be awarded a prize. In this regard, the artists will be invited to the June 9 Council meeting to receive their award.

The artwork will also be displayed at the District Hall for the month of July 2025.

5. Heritage Awards

The heritage awards event is scheduled for July 21 and to date, no nominees have been identified. Staff reported that ideas previously provided from the committee members were explored; however, staff determined that the ideas were not feasible. Ideally, nominees are provided by the general

public and committee members were requested to consider whether it may be beneficial to expand the heritage awards categories to generate more interest and draw more submissions. Concern was raised that the committee should not default to advocacy awards. There may not be sufficient actual heritage building applications projects to be highlighted with the awards. At this time there not be a lot of active development.

Committee members discussed some possible options which staff will further explore.

During the discussion, a nomination for an advocacy award was put forward for the North Shore Heritage Blog. However, as there was no quorum and Jennifer Clay is a contributor to the Blog, she abstained from the discussion, and the two committee members who were present indicated an agreement for the award to move forward. The committee members who were absent will be contacted by email for their vote in this regard.

In addition, in the next few months, the committee members will consider the current criteria for heritage awards and will also review the strategic plan to determine if there is an opportunity to expand the criteria.

6. Council Heritage Tour

This year's heritage tour will be scheduled for September and during a roundtable discussion for possible properties, the following suggestions were provided by the committee members:

- It was suggested to go back to the normal format of touring houses and possibly touring a classic traditional heritage house and a Westcoast Modern property.
- St. Catherine's Capilano Church (1058 Ridgewood Drive).
- The property at 2357 Riverside Drive.
- The Chow Residence at 1319 Riverside Drive.

7. Properties Tracker

Staff provided an update on the following property:

- 3092 Allan Road – currently on the market for sale.

8. Any Other Business

Advertisement for the heritage grants program. Staff were successful in acquiring budget for a postcard, one social media campaign and one digital ad campaign in the North Shore News. Committee members were requested to provide feedback with regard to the timing of the advertisements. In this regard, committee members suggested that for the most impact, it may be beneficial to send out the postcards sooner and then delay the social media and include a reminder of the heritage grant application deadline.

9. Adjournment

The meeting was adjourned at 8:30 pm.

Next Meeting: Wednesday, June 25, 2025