

## COMMUNITY HERITAGE ADVISORY COMMITTEE MINUTES

Wednesday, July 23, 2025  
Hybrid (In Person and via MS Teams)  
7:00 – 9:00 pm

---

**Present:** Jim Paul (Chair) Jennifer Clay  
Mitchell Baker Mel Montgomery  
Cllr Jim Hanson

**Regrets:** Glade Schoenfeld  
Catherine Rose  
Rob Griesdale (Vice Chair)

**Guests:** Mary-Ellen McSween  
Julie Schueck - Schueck Heritage Consulting (Unverified)  
Kyla Bailey  
Steven Bailey

**Staff:** Holly Adams, Community Planner

---

**1. Call to Order**

The Chair called the meeting to order at 7:00 pm.

**2. Adoption of Agenda**

MOVED by Jim Paul and seconded by Mitchell Baker  
To approve the agenda.

**CARRIED**

**3. Adoption of Minutes**

MOVED by Jim Paul and seconded by Mitchell Baker  
To approve the May 28, 2025 minutes

**CARRIED**

**4. 3526 Everglade Place- preliminary application for HRA**

Committee members were provided with a presentation of the 3526 Everglade Place preliminary application for HRA. The applicants are proposing to save the heritage house by relocating it to a new foundation on the same site, restoring the home to preserve its defining character, and by subdividing the lot into 3 parcels to provide the funding for the extensive restoration work that is needed. The relocated home would sit on its own dedicated lot. The applicant noted that work is also underway with a landscaping architect to preserve the spirit of the landscape and to ensure any new interventions are true to the original version.

The applicants also noted that the three adjacent neighbours have expressed their support with the project and understand that the goal is to preserve the house.

The applicants have submitted their preliminary application to the District of North Vancouver and have worked with the heritage consultant to generate a statement of significance as well as engaged other professionals in engineering, architecture and landscape architecture. The applicant team anticipates submitting their rezoning and subdivision application this fall.

On completion of the presentation, the following comments and feedback were provided:

- Clarification was provided this is a preliminary application and that there will still be time to explore all ideas and options prior to the detailed application being received.
- Because the house will be moved, certain interior elements cannot be saved including the flooring. Most of the rooms in the existing house will stay as currently configured; however, the kitchen will be relocated to the current living space.
- Whether the applicants considered dismantling the house and then reconstructing with the same elements. The applicants noted that whether the house is moved or dismantled, the effort is to preserve the house as much as possible, and certain elements will be lost. However, if the house is left where it is, the entire structure will be lost.
- Concern was expressed with regard to moving the house as this could be a lengthy process and damage the house.

Once the presenters left the meeting, the following comments were provided by the committee members:

- Committee members suggested that because of the significance of this project, whether the committee could recommend to the District of North Vancouver to fast track this application. In this regard, it was suggested that in terms of advocacy, committee members may wish to write a letter to staff, with a copy to Council, recommending that this application be fast tracked in order to avoid further damage to the house.

Moved by Jim Paul and seconded by Jennifer Clay

That the Community Heritage Advisory Committee has reviewed the proposal and supports the general concept as presented.

**CARRIED**

**5. Council Heritage Tour**

This year's Council heritage tour will take place on Monday, September 29<sup>th</sup>, from 5:00 – 6:30 pm. There will be 90 minutes to visit the properties and each committee member will be responsible for showcasing a property.

**6. Properties Tracker**

Staff provided an update on 3526 Everglade Place and 233 Wooddale Road.

**7. Staff Updates**

Postcards have been distributed to every owner of a heritage house or tree indicating that the grants program has been launched for this year, and one application has been received so far. In terms of advertising the grants program, there will be rounds of social media notices and ads, North Shore digital ads, the post cards sent to each house, a news story on the DNV website, and emails sent to heritage organizations and local First Nations.

**8. Any Other Business**

Committee members were informed that Council was recently approved withholding a demolition permit proposed at 233 Wooddale Road. The applicant had submitted a proposal to develop six residential units, demolish both of the two heritage buildings on site, and construct a replica of one of the heritage buildings on site.

**9. Adjournment**

The meeting was adjourned at 9:00 pm.

**Next Meeting: Wednesday, September 24, 2025**