COMMUNITY HERITAGE ADVISORY COMMITTEE
MINUTES

Wednesday, July 22, 2026
Hybrid (In Person and MS Teams)
7:00 – 9:00 pm

Present: Jim Paul (Chair)
Greg Warner
Trisha McCarthy
Mitchell Baker
Claudio Soligon
Cllr Jim Hanson

Regrets: James Mitchell

Staff: Holly Adams, Community Planner
Mary Jukich, Committee Clerk

1. Call to Order

The Chair called the meeting to order at 7:00 pm.

Adoption of Agenda

MOVED by Jim Paul and seconded by Mitchell Baker
To adopt the agenda.

CARRIED

2. Adoption of Minutes

MOVED BY Jim Paul and seconded by Mitchell Baker
To adopt the June 24, 2026 minutes.

CARRIED

3. Properties Tracker

The following properties tracker update was provided:

- 3490 Church Street – On the market for sale as of July 22.
- 2211 Panorama Drive – Property is no longer advertised for lease.
- 35256 Everglade – HRA received adoption on July 20, 2026.
- 4217 Capilano Road – Building permit application for an addition to the house.
- 1555 Merlynn Cresent – Building permit for foundation underpinning and chimney work.

4. Workplan

A brief update was provided on the following items from the HAC workplan:

- Due to the municipal election this fall, the Council heritage tour will be scheduled in 2027.

- The annual committee reporting to Council provides the committee an opportunity to report to Council on the committee's work, tasks completed, or to present requests to Council. Committee members were requested to consider whether they wished to report on the 2026 activities at the end of the year, or in early 2027. The Committee preferred to wait until early 2027 to report.

- Staff will be providing a report to Council responding to the motion brought forward from the Heritage Advisory Committee for the following heritage incentives:

    - Fast track building permits and Heritage Revitalization Agreements (HRAs) to reward owners for completing essential maintenance and retaining heritage buildings;
    - Extend the building permit expiry date to compensate owners for the added costs and timelines needed to complete permitted heritage building work; and
    - Reduce or eliminate permit fees for heritage buildings.

  The balance of the year will be used by staff to prepare the report to respond to the motion and it is expected that the Heritage Procedure Bylaw will be brought at the same time most likely in early 2027.

- The application system for heritage grants is now open and advertising (including postcards sent to each heritage property) is currently taking place. To date, no applications have been received.

- At the June committee meeting, there was a discussion regarding the possibility of amending the Committee's terms of reference around quorum. The request was forwarded to the Clerks Department; however, a response has not yet been received.

- Staff will be exploring some options for inviting a guest speaker to present at the committee, or possibly a field trip to the Museum and Achieves of North Vancouver.

- At the September meeting, the committee will be provided with a review of Submittable, the current software used to review and assess the grant applications. The review of the grant applications will then take place at the October committee meeting.

5. Staff Updates

No staff updates were presented.

6. Any Other Business

No other business was presented.

7. Walking Tour

Committee members and staff participated in a walking tour around the District's highest concentration of historical buildings in the Queensdale/North Lonsdale area neighbourhood.

8. Adjournment

The meeting was adjourned at 9:00 pm.

Next Meeting: Wednesday, September 23, 2026