

# Community Building Grant Program

## Objectives:

The District of North Vancouver has a role to play in enabling community health, vibrancy, diversity and inclusivity. The objective is to support residents to initiate activities in their communities for the benefit of local people and to strengthen their communities by getting their neighbours together.

Specifically, the grant program will:

- Provide assistance to residents, community and/or neighbourhood groups to coordinate neighbourhood events and programs that increase community connection and the social well-being of North Vancouver District residents; and
- Support community and/or neighbourhood groups in building membership and keeping existing members informed.

## Eligible Activities:

- Activities which foster increased communication and engagement with residents (newsletters, online communication and community forms);
- Local physical improvements (boulevard and community gardens, wall murals, signage);
- Events or initiatives to address local issues (community education events or stream or shore clean ups);
- Events to develop and strengthen relationships within the community or neighbourhood (block parties); and/or
- District permits, such as highway use permits for block parties.

## Funding Criteria:

1. Projects should improve the neighbourhood socially, physically, environmentally, and/or culturally.
2. The project must occur in the District of North Vancouver.
3. The two applicants must live in the same neighbourhood but not at the same address.
4. Projects should reflect the diversity of the neighbourhood.
5. Projects must be socially acceptable to the majority of the neighbourhood.
6. Registered non-profit organizations are not eligible for funding (Community Association are eligible).
7. The applicant cannot profit financially from the project.
8. Grants range from \$50 to \$500 (Review team may award less than what was requested).
9. The applicant must submit a budget (template provided).
10. Project organizers must submit receipts by December 1<sup>st</sup> (approval for extensions need to be in writing to granted and photos for their events once completed. The receipts must reflect the intent of the original application, at which time applicants will be reimbursed).

# APPLICATION

Interested applicants are required to complete a Community Building Fund application in advance of their proposed initiative. Staff will review the application and determine if eligibility requirements are met, as outlined in the policy.

## DESCRIBE YOUR PROJECT (please use as much space as you need)

1. How will this project enhance your community? (*refer to CB program objectives*)

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2. How many people will help to organize this project?

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3. How many people will be involved, or directly benefit from, your project?

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4. Budget: project expenses must be reasonable in relation to proposed activities and estimates well supported.

Costs	Amount requested	Amount Secured from another source or in-kind	Please describe
Staffing costs (contracted services, workshop training, volunteer honorarium)			
Project Supplies (printing, sundries)			
Room/Venue rental			
Food (catering, groceries)			
Administrative costs (office insurance)			
TOTAL:			

Any additional explanatory notes in regards to your project?

#### CONSENT REQUIRED

- ☐ Yes, ☐ No I give permission for the District of North Vancouver to use my name and photos as part of a good news story
- ☐ Yes, ☐ No I give permission to allow the DNV to publish my Community Building grant information on social media
- ☐ Yes, ☐ No I would like to submit a good news story about my community event and grant for possible promotion on District of North Vancouver's social media channels

#### PROJECT LEADER SIGNATURES (please note at least 2 residents are required to be involved)

Name		Name	
Signature		Signature	
Address		Address	
City		City	
Province		Province	
Postal Code		Postal Code	
Phone		Phone	
Email		Email	

By signing or clicking the box below, I affirm that the information provided in this application is true and correct. I further agree to indemnify and save harmless the District of North Vancouver and its employees against all claims, liabilities, judgements and costs arising from any activity done pursuant to this application.

**Applicant's Signature**

I understand that checking this box constitutes a legal signature ☐

Date

#### SUBMIT YOUR COMPLETED GRANT APPLICATION ATTENTION TO:

Eirikka Brandson, Community Planner

Mail/Drop Off:

355 West Queens Road

North Vancouver, BC V7N 4N5 or Email: [communityplanning@dnv.org](mailto:communityplanning@dnv.org)

#### DEADLINE:

Ongoing until the grant funds  
are depleted annually

Please call if you have any questions:

Phone: 604-990-2274