

## North Shore Accessibility Advisory Committee Minutes

Thursday, October 30, 2025 from 5:30 – 7:30 pm  
Hybrid (In-Person City of North Vancouver Municipal Hall and Virtual via MS Teams)

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### Present

#### General Members

- Margarete Wiedmann, DNV
- Julianna Ramirez, DNV
- Sam Douglas, DNV
- Farinaz Havaei, CNV
- Lucy Prichard-Mandl, CNV
- James Hanley, DWV

#### Community Advocacy Group Members

- Biljana Kuzamnouska

### Presenters

- Christy Voelker, Park Planning & Project Specialist, DWV
- Jessie Lei, Assistant Transportation Engineer, DWV
- Jeremy Calder, Assistant Chief – Fire Prevention, West Vancouver Fire Rescue
- Stephanie Hall, Director of Library Services, West Vancouver Memorial Library
- John Moreau, Digital Services, DNV
- Maria de Fatima Lazo, Corporate Office, DNV
- Mathew Schofield, Facilities, DNV
- Ehab Taha, Transportation, DNV
- Nicole Foth, Parks, DNV
- Jacqueline van Dyk, North Vancouver District Public Library

### Guests

- Trish Kelly, Consultant, Untapped Accessibility

### Staff Liaisons

- Maria de Fatima Lazo, Staff Liaison, DNV
- Jill Tapp, Staff Liaison, CNV
- Magda Trespalacios, Staff Liaison, CNV
- Riley McLeod, Staff Liaison, DWV
- Mary Jukich, Committee Clerk, DNV

### Council Liaisons

- Cllr. Shervin Shahriari, CNV

**Regrets:**

- Mehdi Mirzaee, CNV
- Carole Hawthorne
- Jessica Neville
- Cllr. Catherine Pope, DNV
- Cllr. Christine Cassidy, DWV

**1. Welcome and Land Acknowledgement**

The Chair called the meeting to order at 5:30 and provided the land acknowledgement.

**2. Accessibility Features and Meeting Agreements**

An overview was presented of the accessibility features and meeting agreements as follows:

- Agenda and slide deck shared in advance of meeting.
- Close captioning provided.
- 10-minute break.
- Attachments clearly named so that revised or updated versions are apparent in the file name.
- All meeting attendees are asked to identify themselves before speaking.
- All meeting attendees are asked to speak slowly to support accurate captions and general comprehension.

Committee members were also invited to reach out to the committee clerk if there was anything further that would support members.

A brief overview was also provided of the community agreements. This is a practice to set the foundation of how to engage to ensure there are positive and respectful conversations. Some of the key highlights were as follows:

- Listen with curiosity & compassion
- Be patient, practice taking a pause
- Hold space for multiple truths
- Take space, make space
- Lean into discomfort
- Respect personal experiences

**3. Adoption of Agenda**

Margarete Wiedmann moved and James Hanley seconded:  
The agenda be adopted as circulated.

**CARRIED**

**4. Adoption of the September 25, 2025 Minutes**

James Hanley moved and Julianna Ramirez seconded:  
The minutes be adopted as circulated.

**CARRIED**

**5. North Vancouver Recreation Commission Accessibility Progress Updates**

**6. Check-in and Break**

The committee took a 10-minute break.

**7. SPARC BC Local Community Accessibility Grant**

**CARRIED**

**8. NS Accessibility Advisory Committee Year in Review g Issues**

No emerging issues were raised.

**9. 2026 Workplan and Meeting Schedule**

**10. Emerging Issues**

**11. Adjournment**

*Farinaz Havaei moved and Sam Douglas seconded:*

*The meeting be adjourned.*

**CARRIED**

**Next Meeting:**

- Meeting – Thursday January 29, 2026  
District of North Vancouver – Municipal Hall